

**SCHEDULE OF CONTRACT PARTICIPATION AND SLDBE COMMITMENT
PRIME(S) & SUB-CONTRACTOR/CONSULTANT/VENDOR(S)
INSTRUCTIONS**

Column A. Indicate the firm's role: Prime, Sub-Tier 2 (first-level sub), Sub-Tier 3 (sub of a sub), Manufacturer, Regular Dealer/Supplier, or Broker/Agent. Please note that only 60% of the value of Regular Dealer/Supplier commissions and fees can be counted toward SLDBE participation

Column B. Provide the name and address of the firm.

Column C. Provide the principal contact person and phone number of the firm.

Column D. Describe the work, goods, and/or services to be provided by the firm.

Column E. Indicate the dollar amount of total bid/proposal amount assigned to the firm. **Total** = bid/proposal amount.

Column F. Indicate the percent value of the total bid amount of work assigned to the firm. **Total** = total percent value of work – should equal 100% to account for all work being performed on the contract.

Column G. Indicate whether firm is a SLDBE or non-DBE, with priority relevant to the type of goal. SLDBE-certified means locally certified with the State & Local Disadvantaged Enterprise Program through the New Orleans Aviation Board, City of New Orleans, Sewerage & Water Board, or Jazz Casino Company, LLC d/b/a Harrah's New Orleans Jazz Casino. **Total** = total SLDBE participation counted towards SLDBE goal. Firms must be SLDBE-certified in order to count their participation towards that specific goal.

Good Faith Efforts to Secure SLDBE Participation

If required, please attach documents to establish that Good Faith Efforts were undertaken to secure SLDBE participation respective to CFR 49 Part 26, Appendix A, Part IV, quoted below and adopted by the Orleans Parish Criminal Sheriff's Office.

IV. The following is a list of types of actions which you should consider as part of the bidder's good faith efforts to obtain DBE participation. It is not intended to be a mandatory checklist, nor is it intended to be exclusive or exhaustive. Other factors or types of efforts may be relevant in appropriate cases.

A. Soliciting through all reasonable and available means (e.g. attendance at pre-bid meetings, advertising and/or written notices) the interest of all certified DBEs who have the capability to perform the work of the contract. The bidder must solicit this interest within sufficient time to allow the DBEs to respond to the solicitation. The bidder must determine with certainty if the DBEs are interested by taking appropriate steps to follow up initial solicitations.

B. Selecting portions of the work to be performed by DBEs in order to increase the likelihood that the DBE goals will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate DBE participation, even when the prime contractor might otherwise prefer to perform these work items with its own forces.

C. Providing interested DBEs with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding to a solicitation.

D. (1) Negotiating in good faith with interested DBEs. It is the bidder's responsibility to make a portion of the work available to DBE subcontractors and suppliers and to select those portions of the work or material needs consistent with the available DBE subcontractors and suppliers, so as to facilitate DBE participation. Evidence of such negotiation includes the names, addresses, and telephone numbers of DBEs that were considered; a description of the information provided regarding the plans and specifications for the work selected for subcontracting; and evidence as to why additional agreements could not be reached for DBEs to perform the work.

(2) A bidder using good business judgment would consider a number of factors in negotiating with subcontractors, including DBE subcontractors, and would take a firm's price and capabilities as well as contract goals into consideration. However, the fact that there may be some additional costs involved in finding and using DBEs is not in itself sufficient reason for a bidder's failure to meet the contract DBE goal, as long as such costs are reasonable. Also, the ability or desire of a prime contractor to perform the work of a contract with its own organization does not relieve the bidder of the responsibility to make good faith efforts. Prime contractors are not, however, required to accept higher quotes from DBEs if the price difference is excessive or unreasonable.

E. Not rejecting DBEs as being unqualified without sound reasons based on a thorough investigation of their capabilities. The contractor's standing within its industry, membership in specific groups, organizations, or associations and political or social affiliations (for example union vs. non-union employee status) are not legitimate causes for the rejection or non-solicitation of bids in the contractor's efforts to meet the project goal.

F. Making efforts to assist interested DBEs in obtaining bonding, lines of credit, or insurance as required by the recipient or contractor.

G. Making efforts to assist interested DBEs in obtaining necessary equipment, supplies, materials, or related assistance or services.

H. Effectively using the services of available minority/women community organizations; minority/women contractors' groups; local, state, and Federal minority/women business assistance offices; and other organizations as allowed on a case-by-case basis to provide assistance in the recruitment and placement of DBEs.

**SCHEDULE OF CONTRACT PARTICIPATION AND SLDBE COMMITMENT
PRIME(S) & SUB-CONTRACTOR/CONSULTANT/VENDOR(S)
(PRIME MUST SUBMIT WITHIN 24 HOURS OF BID OR PROPOSAL DATE AND TIME)**

Project Title: _____

Project No.: _____

Project SLDBE Goal: _____ %

A	B	C	D	E	F	G
FIRM ROLE <small>*Prime, Sub-Tier 2, Manufacturer, Supplier, etc.</small>	FIRM NAME AND ADDRESS	PRINCIPAL CONTACT NAME AND PHONE NUMBER	WORK TO BE SUBCONTRACTED / GOODS / SERVICES TO BE PURCHASED	\$ VALUE OF WORK / PURCHASES	% VALUE OF WORK / PURCHASES	SLDBE or non-SLDBE
				\$0.00		
				\$0.00		
				\$0.00		
				\$0.00		
				\$0.00		
				\$0.00		
				\$0.00		

TOTAL VALUE OF PARTICIPATION FROM CONTINUATION PAGES:

\$0.00	0.00%	0%
Enter Total Bid Amount	Total Must Equal 100%	Total SLDBE Participation
\$0.00	0.00%	0%

**Regular Dealer/Supplier work/purchases is counted at 60% participation toward SLDBE goal.*

TOTAL VALUE OF PARTICIPATION:

➡ If Total SLDBE Participation is less than the goal, refer to the Good Faith Efforts section of the instructions and attach necessary documentation. Firms must be SLDBE-certified to count participation towards the goal.

The undersigned Prime firm will enter into a formal written agreement with the subcontractors / consultants / vendors identified herein for work and/or goods and services as shown in this schedule, conditioned upon the execution of a contract with the OPCSO. The undersigned agrees to be contractually bound to maintain the level of SLDBE participation set forth above. Failure to comply with this agreement constitutes breach of contract.

Signature

Title

SWORN AND SUBSCRIBED, before me, this _____ day of _____, _____

NOTARY PUBLIC

(Seal)

My commission expires _____

